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MEMORANDUM FOR: [REDACTED]

1. In the interest of establishing uniform language for our regulations, it is recommended that we adopt the following terminology:

- a. "Office of the DCI" to denominate the Agency level which includes the DCI, the DDCI, their special assistants, and the Inspector General;
- b. "Component" be used to name the organizational unit headed by each Deputy Director;
- c. "Senior Staff" be used as a name for the nonoperating units reporting directly to each Deputy Director, e.g., the Medical Staff, the PI Staff, etc.;
- d. "Operating Office" be used to refer to the units headed by operating officials, e.g., the level of the DD/I Assistant Director, the DD/S Director, and the DD/P Area Division Chief.

2. Acceptance of this recommendation will assist in reducing the confusion which now exists in our regulations when, for example, the word "component" or "office" is used successively with different meanings.

[REDACTED]
Acting Chief
Regulations Control Staff

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